

Overview

Pond & Company, founded in 1965, is a progressive, multi-disciplinary architecture and engineering consulting firm providing all-in-one architecture, engineering, planning and construction management solutions to government, corporate and private sector clients throughout the U.S. and globally.

We have built a solid reputation in our industry for excellence — both in service quality and client satisfaction — and take great pride in continually delivering quality, value and service to our clients through our vast experience, dedicated professionals, rigorous QA/QC programs, expert design services, extensive build capabilities and complete project management solutions. Our consulting services generally fall within one of a few specific market segments; Transportation & Community Development, Federal Facilities, Municipal/Commercial Facilities, Aviation, and Fueling. Our Architectural and Construction divisions manage new project work, as well as, provide support to these other markets. Browse through our homepage at www.pondco.com and learn more about the benefits of being employed, a list of our profiled projects, up-to-date communications and notable awards of excellence.

This position will physically work within offices in local city/county governments but will work as an employee of Pond & Company. For more information on the arrangements for this position, please contact hr@pondco.com. EOE/AA

Job Description

The Chief Building Official reports to the Director of Community Development, supervises Inspection Division, manages division budgeting, and establishes operations, procedures and office evaluation systems. He/she oversees activities involving construction plan review and building inspection to ensure compliance with applicable building codes and to ensure the health, safety, and welfare of the public. He/she provides technical expertise and ensures staff compliance with all applicable laws, rules, regulations, standards, policies and procedures; assists in reviews and inspections as necessary; ensures adherence to established safety procedures; monitors work environment and use of safety equipment to ensure safety of employees and other individuals; initiates any actions necessary to correct deviations or violations. Interprets, applies, and enforces the provisions of standard building codes, electrical codes, plumbing codes, mechanical codes, fire prevention codes, life/safety codes, energy codes, handicapped accessibility codes, and other applicable federal, state and local codes, laws, rules, regulations, specifications, standards, policies and procedures; researches code-related issues in code books as needed; initiates any actions necessary to correct deviations or violations.

Provides information and technical assistance concerning code requirements, plan reviews, building inspections, code violations, and related issues; discusses problem areas with all applicants (property owners, contractors, etc); responds to questions or complaints concerning code violations; researches problems/complaints and recommends solutions. Prepares or completes various forms, reports, correspondence, purchase requests, budget documents, performance evaluations, vehicle assignment forms, code change reports, logs, inspection requests, route sheets, inspection reports, Certificates of Occupancy, Certificates of Correction, warning notices, violation notices, stop work orders, charts, graphs, or other documents.

Minimum Qualifications

Associate's degree or Vocational/Technical degree with training emphasis in general building construction, construction trades, construction plan review, and a variety of building inspection specialties; supplemented by five (5) years previous of progressively responsible experience that includes general building construction, project management, construction trades, code enforcement/interpretation, construction plan review, supervision, and a variety of building inspection specialties; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Must possess and maintain valid State of Georgia licensure and/or SBCCI certification in area(s) of specialty as appropriate, such as One & Two Family Dwelling Standard Inspector, Building Inspector, Plumbing Inspector, Mechanical Inspector, Electrical Inspector, Building Plan Reviewer, and/or other specialized area of inspection. Must possess and maintain a valid Georgia driver's license.